

Crossroads for Women Emergency Action Plan in Response to COVID-19

Reasoning for Action Taken:

Given that the CDC is recommending strategies to mitigate the transmission of the COVID-19, this document identifies intervention strategies to mitigate transmission of the respiratory virus infection within the Crossroads for Women communities.

Goals

The goal for using mitigation strategies at Crossroads for Women programs at this time are to:

- To reduce harm to Crossroads staff, clients and community members.
- To reduce harm to individuals with compromised immune systems or with underlying health conditions.
- Decrease stress on community health services including emergency services.

Implemented Safety Precautions for CRFW Therapeutic Communities:

- CRFW therapeutic communities will not be accepting new clients for the next 14 days. This precaution will be reassessed every 14 days until mitigation protocols are lifted.
- Only current clients and staff will be allowed on property for the next 14 days. This precaution will be reassessed every 14 days until mitigation protocols are lifted.
- Only off-property passes to visit family will be approved for the next 14 days. This precaution will be reassessed every 14 days until mitigation protocols are lifted.
- Only approved staff will travel between sites. Approval can be obtained from the Executive Director.
- Staff will assist and support clients in addressing the mitigations strategies identified by the Center for Disease Control listed below.

Implemented Safety Precautions for The Crossroads which includes The Bernalillo County Community Connections Program, Peer on Peer Support Services and the UNM Pathways program:

- The building located at 805 Tijeras will be closed to the public including visitors, community service workers, and volunteers.
- The building located at 805 Tijeras will only be open to staff and clients of The Crossroads, POPSS, and The Pathways programs.
- Crossroads for Women will be unable to accept donations for the next 14 days. These precautions will be reassessed every 14 days until mitigation protocols are lifted.
- All day programming including groups and meals are cancelled for the next 14 days. This precaution will be reassessed every 14 days until mitigation protocols are lifted.

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- Home Visitations will continue. Staff will alternate home visits with phone check-ins. Any client needing 90-day paperwork will need to schedule an appointment with their Community Support Worker.
- Clients with pre-existing conditions or respiratory conditions may make alternative arrangements with their Community Support Worker on a case by case basis.
- Staff will work with clients individually to ensure that they have the resources they need to self-quarantine if necessary.
- All clients or staff who appear to be ill and/or disclose not feeling well will need to seek care immediately to rule out COVID-19.
- Any client who tests positive for COVID-19 will need to be placed in respite if possible.
- All clients will have access to phones and mail.
- Staff will assist and support clients in addressing the mitigations strategies identified by the Center for Disease Control listed below.
 - Monitor local information about COVID-19 in your community.
 - Practice personal protective measures (e.g. hand washing).
 - Put household plan into action
 - Ensure 30 day supply of all medicines.
 - Individuals at risk of severe illness should stay at home avoiding gatherings or other situations of potential exposures, including travel, church attendance, social events with 10 or more people

Crossroads for Women Staff

- All staff who appear to be ill and/or disclose not feeling well will need to seek care immediately to rule out COVID-19.
- In the event of school closures, we will work with each staff member on a case by case basis to offer a modified work schedule.
- Staff may use either their sick time or Paid Time Off if they are feeling unwell.
- In the event that a staff member becomes ill, Crossroads for Women will work to ensure that a staff member's income remains stable. Please contact the Executive Director with any questions or concerns.
- All staff and/or administrative meetings will be conducted online using Zoom for the next 14 days. This precaution will be reassessed every 14 days until mitigation protocols are lifted.
- All staff will follow the CDC guidelines to reduce the spread of COVID-19.

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For any questions regarding the above strategies, please contact:

Senior Management

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