

## Crossroads for Women Maya's Place

Job Title: Clinician  
Program: Maya's Place  
Reports To: Clinical Director  
Salary Range: \$24,000-\$26,000  
Hours: 20 hours per week

*The following statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required.*

**Description:** The Clinician of Maya's Place is responsible for ensuring the overall effectiveness of the Maya's Place residential program including but not limited to; effective administration of psychosocial evaluations/assessments, individual and group counseling, *and/or psychotherapy and crisis intervention* in a high-intensity clinical environment. This position requires a high degree of independent decision-making. The Clinician works closely with the Clinical Director, Executive Director and Maya's Place staff to ensure that program development and services are meeting the needs of program participants. Under the supervision of the Clinical Director the Clinician is responsible for facilitation of clinical and Psycho-Social Rehabilitation services. Leads and trains Maya's Place staff, students and/or interns engaged in related therapeutic/client care activities, as appropriate. Ensures that staff and students adhere to agency Policies and Procedures. Willing to work to support the overall mission of the organization

**Minimum Qualifications:** Master's Degree, discipline-specific Licensure in New Mexico; with 2 years direct counseling and assessment experience in a therapeutic substance abuse or mental health setting and/or two years experience in a residential setting; strong crisis intervention skills; mediation skills; multi-cultural training. Satisfactory clearance of Criminal Records Check. Ability to work effectively in a rapidly changing, multi-task, crisis oriented environment. Ability to work independently and as part of the team to ensure that the highest quality and most relevant aspects of the job and services are provided to clients. Conduct all relationships in such a way as to promote mutual respect, public respect, and improvement of services. Ability to adhere to strict standards of confidentiality.

### **Physical Demands:**

While performing the duties of this job, the employee is regularly required to sit, walk, and stand. The employee frequently is required to use hands to finger, handle, or feel; and talk; or hear. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job may include close vision, distance vision and depth perception.

### **Responsibilities and Duties:**

#### GENERAL

1. Oversees the establishment and maintenance of case files, referrals and other related documents for the treatment of clients ensuring compliance with agency requirements and meet or exceed state, federal or agency clinical standards.
2. Ensures that facility is a safe and protected environment including developing and implementing appropriate procedures for handling day-to-day and crisis related situations.
3. Ensures that the facility meets fire safety and housing code requirements.

## CLINICAL

1. Provides individual and group counseling, and/or psychotherapy to clients and families as appropriate.
2. Produces treatment plans in conjunction with the case manager and client.
3. Timely completion of client intake summaries, assessments, discharge, and transfer plans; participates in treatment planning and follow-up as member of the Clinical team.
4. Consults with other therapists, agencies and care providers, as appropriate, to provide comprehensive treatment for clients served; makes client referrals when indicated.
5. Provides and/or arranges for therapeutic interventions as appropriate for clients in crisis condition; provides support and consultation to crisis line employees; follows up to determine reliability of crisis response.
6. Maintains case files, referrals and other related documents for the treatment of clients ensuring compliance with agency requirements and meet or exceed state, federal or agency clinical standards; prepares required documentation related to the clients care.
7. Assists with supervision of graduate students and interns utilizing effective human resource and management skills.
8. Assists with the development of individual and group counseling and advocacy interventions provided to the diverse residential client population of Maya's Place.

## OTHER

1. Contributes to the daily operations of the agency as needed.
2. Other duties as assigned and relevant to the success of the mission of Crossroads for Women.

If interested, please send a resume, cover letter and three professional references to: KC Quirk, Executive Director, 805 Tijeras Ave NW, Albuquerque, New Mexico 87102 or e-mail the same to [exec.dir@crossroadsabq.org](mailto:exec.dir@crossroadsabq.org). Crossroads for Women is an Equal Opportunity Employer. This position will remain open until filled.